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| Meeting Minutes | Date : 02/05/2022Time : 1300 - 1325Tool : Microsoft teams |

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| Meeting called by: | Claudia Szabo (Client) | Type of meeting: | Client Meeting |
| Note taker:Attendees: | Yingyu Wei  Ruwen Yi, Yuhao Wang,  Yingyu Wei, Ying Liao | Apologies: | None |

# Minutes

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| Agenda item: | 1.Present the homepage and the page re-directions as we promised in last client meeting. | Presenter: | Ruwen Yi |

#### Discussion:

Ruwen presented the Homepage from EJS file. She also presented the page re-directions from clicking a degree to a degree detailed page.

#### Decisions:

Claudia was happy with the current homepage and was looking forward to course pages outcome.

| Action items | Person responsible | Deadline |
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| * Base on current design pattern, front-end team members should finish the code of degree structure page. | Ying Liao, Yingyu Wei | 16/05/2022 |

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| Agenda item: | 2.Present the UI design of homepage and degree structure page; show the interaction in the search bar. | Presenter: | Yingyu Wei |

#### Discussion:

Yingyu displayed the homepage and showed the interaction in searching and also presented the UI design of degree structure page. Then the team asked some questions that they faced during the development.

#### Decisions:

Here are the answers towards the questions:

1. Q: Do we need to show the level of the course?

A: The level of the course doesn’t really matter, the client can tell by course code.

1. Q: Do you want to see the degree details such as how many units of core courses does a student need?

A: No.

Claudia also mentioned that, nearly about 60% to 70% of her daily work, was dealing with the courses. So we should pay more attention to the future course page design.

| Action items | Person responsible | Deadline |
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| * We promised to show Claudia the UI design of our course page and course detailed page in next client meeting. | Yingyu Wei and Ying Liao | 16/05/2022 |

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| Agenda item: | 3.Clarify the new requests. | Presenter: | Claudia |

#### Discussion:

Claudia requested to have new function of this tool, she hope that she can edit the degrees and courses for future usage. For example, she hope she can add a new course to one or more degrees; or move a course from a degree to another.

#### Decisions:

The front-end team will add those functions into the Course page design and modify the Degree page and Degree structure page. Yuhao will refine the database and back-end team will work on how to implement the functions we need through the code.

| Action items | Person responsible | Deadline |
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| * Add the editing function into the UI design | Yingyu Wei and Ying Liao | 16/05/2022 |
| * Refine the database | Yuhao Wang | 16/05/2022 |
| * Improve the function of searching and editing | Yuhao Wang and Ruwen Yi | 16/05/2022 |

# Other Information

#### Arrangement:

Next meeting will be held online on 16th of May, 1300. The tool will be Microsoft Teams.

#### Special notes:

We promised we will show our code version Degree structure page and the UI design of Course page and Course detailed page and search result page. At the meantime, we will add the function of editing for the user in the UI design as well.